



HOMEOWNERS' ASSOCIATION INFORMATION

Preparer: Please complete all spaces. Use "N/A" if it is not applicable to complete the area.

Property Address _____ MLS # _____
 Association Name _____
 Association President _____ Phone _____
 Treasurer or Management Co. _____ Phone _____
 Address _____ City/State _____
 Association Fee \$ _____ per Month Quarter Semi-Annual Annual

ASSOCIATION FEE INCLUDES:

	Yes	No
Fire Protection	<input type="checkbox"/>	<input type="checkbox"/>
Refuse Collection	<input type="checkbox"/>	<input type="checkbox"/>
Security Patrol/Guard	<input type="checkbox"/>	<input type="checkbox"/>
Exterior Pest Control	<input type="checkbox"/>	<input type="checkbox"/>
Termite Control	<input type="checkbox"/>	<input type="checkbox"/>
Insurance:		
Personal Area Structural Hazard	<input type="checkbox"/>	<input type="checkbox"/>
Common Area Structural Hazard	<input type="checkbox"/>	<input type="checkbox"/>
Common Area Liability	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance:		
Common Area:		
Structural Improvements	<input type="checkbox"/>	<input type="checkbox"/>
Grounds	<input type="checkbox"/>	<input type="checkbox"/>
Pool/Spa	<input type="checkbox"/>	<input type="checkbox"/>
Sewer Lines	<input type="checkbox"/>	<input type="checkbox"/>
Streets/Parking Areas	<input type="checkbox"/>	<input type="checkbox"/>
Personal Areas:		
Building Exterior	<input type="checkbox"/>	<input type="checkbox"/>
Patios	<input type="checkbox"/>	<input type="checkbox"/>
Yards	<input type="checkbox"/>	<input type="checkbox"/>
Roof	<input type="checkbox"/>	<input type="checkbox"/>
Heating Equipment	<input type="checkbox"/>	<input type="checkbox"/>
Cooling Equipment	<input type="checkbox"/>	<input type="checkbox"/>
Utilities:		
Common Area	<input type="checkbox"/>	<input type="checkbox"/>
Personal Area	<input type="checkbox"/>	<input type="checkbox"/>
Electric	<input type="checkbox"/>	<input type="checkbox"/>
Gas	<input type="checkbox"/>	<input type="checkbox"/>
Water/Sewer	<input type="checkbox"/>	<input type="checkbox"/>

Other: _____

COMMON AREA AMENITIES:

	Yes	No
Pool	<input type="checkbox"/>	<input type="checkbox"/>
Spa/Hot Tub	<input type="checkbox"/>	<input type="checkbox"/>
Recreation Center	<input type="checkbox"/>	<input type="checkbox"/>
Kitchen Facilities	<input type="checkbox"/>	<input type="checkbox"/>
Tennis Court(s)	<input type="checkbox"/>	<input type="checkbox"/>
Racquetball Court(s)	<input type="checkbox"/>	<input type="checkbox"/>
Exercise Facilities	<input type="checkbox"/>	<input type="checkbox"/>
Laundry Facilities	<input type="checkbox"/>	<input type="checkbox"/>
Controlled Access Gate/Guard	<input type="checkbox"/>	<input type="checkbox"/>

Other: _____

GENERAL INFORMATION:

Federal Compliance Adult Community	<input type="checkbox"/>	<input type="checkbox"/>
Cable TV Available	<input type="checkbox"/>	<input type="checkbox"/>
Key to Common Area	<input type="checkbox"/>	<input type="checkbox"/>
Key Deposit (Amount \$ _____)	<input type="checkbox"/>	<input type="checkbox"/>
Pets Allowed (Limit _____)	<input type="checkbox"/>	<input type="checkbox"/>
RV Allowed (Limit _____)	<input type="checkbox"/>	<input type="checkbox"/>
RV Storage Space Provided	<input type="checkbox"/>	<input type="checkbox"/>
Limited Number of Homeowner Vehicles (Limit _____)	<input type="checkbox"/>	<input type="checkbox"/>
Remodeling Allowed	<input type="checkbox"/>	<input type="checkbox"/>
Association Approval Required	<input type="checkbox"/>	<input type="checkbox"/>
Rentals Allowed	<input type="checkbox"/>	<input type="checkbox"/>
Transfer Fee (Amount \$ _____)	<input type="checkbox"/>	<input type="checkbox"/>
Association Controlled By: Developer	<input type="checkbox"/>	<input type="checkbox"/>
Homeowners	<input type="checkbox"/>	<input type="checkbox"/>
Sale/Lease Notification Required:	<input type="checkbox"/>	<input type="checkbox"/>

To Whom _____
 When _____
 What Info _____

GOVERNING DOCUMENTS:

	In Existence		In Listing Office	
	Yes	No	Yes	No
Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By Laws	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Declaration of Covenants, Conditions & Restrictions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Membership Certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insurance Certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreational Area/Pool Rules	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rules & Regulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Common Area Streets are:
 Public Private (Association Maintained)

Common Area Sewer Lines are:
 Public Private (Association Maintained)

For what part of the grounds is the homeowner personally responsible? _____

Information provided by: (Print) _____ (Signature) _____ Date _____

The information contained herein is not guaranteed to be accurate and does not take the place of a detailed review of all governing documents. If you do not understand the information contained herein or in the complete governing documents, seek competent legal advice.